

# INFORMATION FOR AUTHORS

All authors submitting papers to the Journal of the International Academy of Periodontology are encouraged to become members of the International Academy of Periodontology. Academy membership can be obtained by completing the registration form at <http://www.perioiap.org/register.aspx>.

## Manuscripts

Manuscripts for publication must be submitted through Manuscript Central at: <https://mc04.manuscriptcentral.com/jiap>.

All submissions must be written in English and will be subject to peer and editorial review.

Articles for publication will be considered under the following headings: original research, clinical case reports and review articles relevant to all aspects of periodontology and implantology. Articles must be original and may not be pending consideration or accepted for publication elsewhere, with the exception of presentation at a scientific meeting and publication as an abstract. A signed statement to this effect should be included with the submission of the manuscript. Research that involves studies on humans must conform to the Declaration of Helsinki of 1975, as revised in 2013, and the authors must indicate that the protocol was approved by their institutional review committee for human subjects and that appropriate informed consent was obtained. For research involving the use of animals, the authors must indicate that the protocol was approved by the author's institutional animal experimentation committee or was in accordance with guidelines approved by the Council of the American Psychological Society (1980) for the use of animals in experiments.

## Research reports

State the problem and objectives clearly, describe the methods and materials in detail, report the results clearly using the minimum number of figures and tables; and, bearing in mind previously published work, discuss the results, the conclusions, and the clinical implications.

## Clinical case reports

Clinical case reports will be considered for publications if they describe unusual case presentations, complex diagnoses, novel approaches to treatment, and, in the editor's judgment, would be of practical benefit to the Journal's readership. Discuss the clinical challenge; describe the treatment method and discuss the results in light of previously published methods of treatment of individual patients.

## Literature reviews

Record the sequence of development of a particular aspect of periodontology in detail, as briefly and succinctly as possible. The review should cover the topic completely and be thoroughly referenced. At least one contributing author of a review must have personal experience with relevant research.

## Letters to the Editor

Letters may address relevant matters of concern to the membership of the International Academy of Periodontology or offer constructive criticism of articles published by JIAP. Letters must be concise and signed. If the letter comments on a published article, it should contain appropriate references. The letter will be referred to the author(s) of the original work so that they will have an opportunity to respond.

## Editorials

Editorials may be solicited from authorities to provide a unique perspective on published articles, or to comment on other items of interest to the membership.

## Copyright statement

A copyright transfer statement will accompany the galley proofs of accepted, typeset manuscripts. The form must be signed by at least one of the authors and returned with the corrected proofs.

## Author contributions

The number of authors is unlimited. However, the authors should inform the contribution of each one, using two minimum criteria of authorship: a) Actively participate in the discussion of the results; b) Review and approval of the final version of the work. For transparency, authors should submit an author statement file outlining their individual contributions to the paper using the relevant CRediT roles: Conceptualization; Data curation; Formal analysis; Funding acquisition; Investigation; Methodology; Project administration; Resources; Software; Supervision; Validation; Visualization; Roles/Writing - original draft; Writing - review & editing. Authorship statements should be formatted with the names of authors first and CRediT role(s) following. This should be a separate section after acknowledgments. More details and an example: <https://www.elsevier.com/authors/policies-and-guidelines/credit-author-statement>. Also, at the time of submission, each author's ORCID ID (Open Researcher and Contributor ID, <http://orcid.org>) must be informed in a specific field in the user profile on the submission platform.

## Costs

The Journal of International Academy of Periodontology does not charge submission fees. Starting in January 1, 2024, all the submissions to the Journal of the International Academy of Periodontology will be charged a publication fee when the articles are accepted for publication. Publication charges will be billed to the corresponding author with costs of US\$990 per article when approved. For those who are the members of the IAP, the publication charges will be US\$490. To benefit from this reduced publication fee, the corresponding author should be in good standing and due-paying member of the academy.

## Manuscript preparation

Manuscripts must be submitted in Microsoft Word (PC or Mac), double-spaced and set to A4 or 8.5 x 11 inch paper, with at least 25-millimeter (1 inch) margins on all four sides. Articles generally should not exceed 10-12 pages (excluding references, tables, figure legends and figures). Abbreviations should be placed in parentheses after the first complete use of the term(s) to be abbreviated. Use generic names for drugs and for dental materials. Give trade names and manufacturers' names and addresses in parentheses within the text.

The articles should not exceed 5000 words (corresponding to about 30 word processor pages) and 6 tables or figures (combined). The article size includes all the sections including the cover page, abstract, text, and figure legends. References are not included in the total word count. Larger submissions may be approved by the editor Editor-in-Chief.

## Title page

The title page needs to be submitted as a separate file. During the submission process, there is a separate item with the name "Title Page" that requires uploading. Should include for each author the full name and institutional affiliations. The corresponding author should also include a street address and e-mail address. If the work was supported by a grant, the name of the supporting organization and the grant number should appear on the title page. The address for reprint requests will be assumed to be that of the corresponding author unless otherwise specified.

## Abstract and keywords

Abstracts are required for all articles, and should be limited to 200 words typed double-spaced on a separate page. The abstract should serve as a concise summary of the manuscript, including objective, methods, results and conclusions. The abstract must be structured, under the sub-headings: Aim(s), Materials and methods, Results, Conclusion(s). Please provide three to six carefully chosen keywords (Dental Descriptors, Index to Dental Literature and/or Index Medicus) to be used for indexing and searching purposes.

## Text

The body of the manuscript should contain an introduction, a detailed statement of the materials and methods, a description in a logical sequence of results, and a discussion section with conclusions.

## Acknowledgments and conflict of interest

Include acknowledgment of those individuals who contributed to the publication, source of financial support, and any financial relationships of any of the authors that may pose a perceived conflict of interest.

## References

All articles cited in the text must appear in the references list. All listed references must be cited in the text. For the convenience of readers, references must be cited in the text

by their numbers only. References must be identified in the text by superscript Arabic numerals and numbered in the order they are mentioned in the text. Journal title abbreviations must comply with the standards of the "Index Medicus" and "Index to Dental Literature" publications. Authors are responsible for reference accuracy, which must include all information necessary for their identification. References must be listed at the end of the text and obey the Vancouver Standards ([http://www.nlm.nih.gov/bsd/uniform\\_requirements.html](http://www.nlm.nih.gov/bsd/uniform_requirements.html)). The following examples should be used:

**Article with up to six authors:** Sterrett JD, Oliver T, Robinson F, Fortson W, Knaak B, Russell CM. Width/length ratios of normal clinical crowns of the maxillary anterior dentition in man. *J Clin Periodontol.* 1999 Mar;26(3):153-7.

**Article with more than six authors:** De Munck J, Van Landuyt K, Peumans M, Poitevin A, Lambrechts P, Braem M, et al. A critical review of the durability of adhesion to tooth tissue: methods and results. *J Dent Res.* 2005 Feb;84(2):118-32.

**Book chapter:** Almeida MR. Princípios da biomecânica em Ortodontia: conceituação e aplicação clínica. In: Almeida MR. *Mini-implantes extra-alveolares em Ortodontia.* Maringá: Dental Press; 2018. cap. 1, p. 18-76.

**Book chapter with editor:** Breedlove GK, Schorfheide AM. Adolescent pregnancy. 2nd ed. Wiczorek RR, editor. White Plains (NY): March of Dimes Education Services; 2001.

**Dissertation and thesis:** Beltrami LER. Braquetes com sulcos retentivos na base, colados clinicamente e removidos em laboratórios por testes de tração, cisalhamento e torção [dissertação]. Bauru (SP): Universidade de São Paulo; 1990.

**Electronic format:** Almeida MR, Pereira ALP, Almeida RR, Almeida-Pedrin RR, Silva Filho OG. Prevalence of malocclusion in children aged 7 to 12 years. *Dental Press J Orthod.* 2011 [Access in: 2018 May 20]; July-Aug16(4):123-31. Available from: [http://www.scielo.br/pdf/dpjo/v16n4/en\\_a19v16n4.pdf](http://www.scielo.br/pdf/dpjo/v16n4/en_a19v16n4.pdf).10.

## Citations

Research articles must cite appropriate and relevant literature in support of the claims made. Excessive and inappropriate self-citation or coordinated efforts among several authors to collectively self-cite is strongly discouraged.

Any statement in the manuscript that relies on external sources of information (i.e. not the authors own new ideas or findings or general knowledge) should use a citation.

Authors should avoid citing derivations of original work. For example, they should cite the original work rather than a review article that cites an original work.

Authors should ensure that their citations are accurate (i.e. they should ensure the citation supports the statement made in their manuscript and should not misrepresent another work by citing it if it does not support the point the authors wish to make).

Authors should not cite sources that they have not read.

Authors should not preferentially cite their own or their friends', peers' or institution's publications.

Authors should avoid citing work solely from one country.

Authors should not use an excessive number of citations to support one point.

Ideally, authors should cite sources that have undergone peer review, whenever possible.

Authors should not cite advertisements or advertorial material.

Citations must be listed at the end of the text, in the same order they are mentioned in the text, and in accordance to Vancouver Standards: [http://www.nlm.nih.gov/bsd/uniform\\_requirements.html](http://www.nlm.nih.gov/bsd/uniform_requirements.html)

## Tables

Each table must be submitted on a separate page, double-spaced throughout, including column heads, footnotes, and data. Tables should appear as part of the main document and be presented after the references. They should be numbered with arabic numerals according to their order of mention in the text. Tables should be self-explanatory and supplement, not duplicate, the text. All footnotes should immediately follow the table, and all abbreviations should be defined in the footnote

## Illustrations

Illustrations should be numbered with arabic numerals in order of their mention in the text. They may be submitted in color or black and white. In general, the Editor will require that clinical photographs and stained histologic specimens be submitted and published in color. Figures should be submitted electronically in jpeg format as separate files and not pasted into the Microsoft Word document. All Figures must be in JPEG or TIFF format and of at least 300dpi resolution.

## Figure legends

All illustrations should be listed by legend on a separate page, double-spaced, and numbered to correspond with the numbering in the text. Tables should appear as part of the main document and be presented after the references.

## Permissions

Direct quotations, tables, and illustrations that have appeared in copyrighted material must be accompanied by written permission for their use from the copyright owner, along with complete information as to the source. Photographs of identifiable persons must be accompanied by signed releases showing informed consent. If an illustration is taken from previously published material, the legend must give full credit to the original source.

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The Journal will endeavor to provide a decision to the authors within 16 weeks of arrival of a properly formatted paper at the editorial office. Again, authors should read and follow the reference format required by the Journal. Manuscripts submitted for review that do not follow these instructions may be delayed until corrected or returned without review.

## Editorial Policies

— Plagiarism and originality

Plagiarism is not acceptable in JIAP submissions; if plagiarism is detected (by using Crossref Similarity Check™), the manuscript will be rejected.

— Peer review process

All submitted articles will be forwarded to one associate editor for initial analysis and will be thoroughly analyzed by a group of two to three reviewers. The double blind system is used in this phase.

## Membership and subscriptions

Questions regarding membership in IAP should be addressed to the IAP Business Office in Boston by contacting Alecha Pantaleon at [apantaleon@forsyth.org](mailto:apantaleon@forsyth.org).

Questions regarding submissions to the Journal should be addressed to Dental Press by contacting Stéfani Rigamonte at [editora3@dentalpress.com.br](mailto:editora3@dentalpress.com.br) and to the editor-in-chief at [akantarci@forsyth.org](mailto:akantarci@forsyth.org).